



BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

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**Members of the Personnel Committee are hereby summoned to attend the
Committee Meeting taking place at
Bradfield Village Hall, The Street, Bradfield, CO11 2UU
on 20th May 2025 at 7:00pm.**

AGENDA

1. Election of Committee Chairman

To elect Chairman of the Committee for the 2025-2026 municipal year

2. Election of Committee Vice-Chairman

To elect Vice-Chairman of the Committee for the 2025-2026 municipal year

3. Apologies for Absence

To receive and approve any apologies for absence

4. Members' declaration of interests

To receive any 'pecuniary' or 'other registrable' interests relating to items on the agenda

5. Minutes

Minutes of the Personnel Committee meetings held on the 21st May 2024 to be approved as a true record and signed by the Chairman.

6. Public Participation (maximum 15 minutes)

Pursuant to Standing Order 3.

7. Exclusion of public and press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to 4 Meetings) Act 1960 the meeting was closed to the press and public for the transaction of the under-mentioned business:

- Clerk's End of Probation Review
- Clerk's salary review

8. To agree a date and time for the next meeting

To be held on a date to be agreed.

Mrs Marie Snell
Clerk to Bradfield Parish Council

12th May 2025